

# Temporary Road Closure Application

## About this form

You may use this form to apply to close a road temporarily.

## How to complete this form

- 1: Ensure that all fields have been filled out correctly.
- 2: Please note that fields on this form marked with an \* are mandatory and must be completed before submitting the application.
- 3: Inadequate information will delay processing of your application and could incur further fees.
- 4: Once completed you can submit this form by mail, email or in person. Please refer to Part 6: Lodgement Details for further information.

### Part 1: Application Details

Title*	Given Name/s*	Family Name*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Business/Company Name (if applicable) *	Company's Function (ie owner, builder etc)	
<input type="text"/>	<input type="text"/>	
Address*		
<input type="text"/>		

**Note:** Before this application can be lodged at least one of the modes of contact below must be supplied\*.

Business Number*	Mobile Number*	Fax Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email Address*		
<input type="text"/>		
Site Contact (if different to above) *	Position*	
<input type="text"/>	<input type="text"/>	

### Part 2: Description of Road Closure

Street Name *	Between Street *	and Street*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb*	Date of closures*	Date of closures* Alternate date in case of inclement
<input type="text"/>	<input type="text"/>	<input type="text"/>
Please describe the reason for the temporary road closure*		
<input type="text"/>		
Building Address*	Hours of Closure*	
<input type="text"/>	<input type="text"/>	

### Part 3: Draft Temporary Road Closure Advertisement

An advertisement in a Sydney metropolitan newspaper is required to be placed at least 7 days before the closure in accordance with condition 18 of the Temporary Road Closure Conditions (Schedule C). The newspaper clipping must be provided as evidence prior to issue of final approval by the Barangaroo Delivery Authority. Please attach a draft of your advertisement to this application form.

### Office Use

Receiving Officer (print name)	Date*	Receipt Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Part 4: Police Notification / Advice

I have notified the following Police Station about the proposed temporary full road closure.

Police Station\*

Officer's name and title\*

Police Permit Number\*

Comments (if any)

#### Part 5: Applicant Checklist and Declaration

**Please tick all applicable boxes below**

- I have read and understand the Schedule of Conditions
- I have attached a copy of a site specific Traffic Management Plan prepared by an RTA certified designer
- I have included a draft copy of the consultation letter for letter box drop
- I have attached a copy of Public Liability Insurance Certificate, minimum of \$20 Million, indemnifying The Barangaroo Delivery Authority. The Barangaroo Delivery Authority must be named on the Certificate.
- I have attached a draft proposed advertisement
- I understand this application may be referred to the Sydney Traffic Committee
- I have applied for a Crane Permit or Road Opening Permit (if applicable)
- I understand that the application fee is non refundable and all payments must be made prior to any approval

**I declare that the information I have provided is true and correct and that I have read and understood the Schedule of Conditions and agree to comply with them.**

Applicant Name\*

Applicant Signature\*

Date\*

#### Part 6: Lodgement Details

You can lodge the completed application by:

**Email:** [permits@barangaroo.nsw.gov.au](mailto:permits@barangaroo.nsw.gov.au)

**Mail or In Person:** Barangaroo Delivery Authority, Level 21, 201 Kent Street, Sydney NSW 2000.  
Monday to Friday 8.30am-5.30pm

**What now:** Once your application is received a Barangaroo Manager will contact you if further information is required, to advise on payment for applicable fees and deposits prior to any approval. Note: A recommendation may be made to the Sydney Traffic Committee.

**For further information:**

**Telephone:** (02) 9255 1700 **Email:** [permits@barangaroo.nsw.gov.au](mailto:permits@barangaroo.nsw.gov.au) **or Website:** [www.barangaroo.com](http://www.barangaroo.com)

#### Part 7: Privacy & Personal information Protection Notice

Purpose of Collection: For assessment of an application for a Road/Footway Opening.  
Intended recipients: Barangaroo Delivery Authority staff and approved contractors of the Authority.  
Supply: This application is voluntary; however a completed application is required for the approval.  
Access/Correction: Barangaroo Delivery Authority staff or Freedom of Information requests.  
Storage: Barangaroo Delivery Authority's record management systems and Archives.