

Works Zone Application



About this form

You can use this form to apply for a works zone adjacent to a construction site.

How to complete this form

1. Read the attached Schedule of Conditions, complete the required information and attach a full copy of the development consent for the property.
2. Provide a plan indicating all existing kerbside parking restrictions and the proposed Works Zone length. An example plan is attached. A maximum of one Works Zone for each street frontage is preferred.
3. When lodging an application you should refer to the attached Submission Dates for Works Zone Applications.
4. Inadequate information may delay our processing of your application.
5. Fields on this form marked with an * are mandatory.
6. Once completed you can submit this form by mail, e-mail and in person. Please refer to the Lodgement details section for further information.

Approval Process

1. If BDA Officers support the proposal it may be presented to the Sydney Traffic Committee for final approval.
2. Note that the Sydney Traffic Committee may refuse the application or apply additional conditions of approval.
3. If approved by the Sydney Traffic Committee, advance payment is required before the Works Zone will be installed (refer condition 3, page 4).
4. Works Zones will be installed 14 days after receipt of the advance payment.

Part 1: Applicant Details

Title	Given Name/s*	Family Name*
<input type="text"/>	<input type="text"/>	<input type="text"/>

Business/Company Name*

Full Business Address* (please include number, street number, suburb and postcode)

Postal Address (if different from above - please include number, street number, suburb and postcode)

Business/Company Relationship to site (eg owner, builder, subcontractor etc)

Note: Before this application can be lodged at least one of the modes of contact below must be supplied.

Business Number	Mobile Number	Fax Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email Address

Part 2: Site Details

1. Location (Building street frontage)

Street Number and Name	Suburb	Nearest Intersection (ie between Smith and Jones St)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Side of street where works zone is required: North South East West

Part 2: Site Details Continued...

Building Name (if applicable)

2. Proposed activities (eg unload materials, demolition, excavation, new building, renovation etc)

3. Please provide number of car parking spaces and loading spaces on-site in the applicable boxes below

Existing On-site Parking

Existing Loading Spaces

4. Please provide reason/s why on-site parking is not available for construction (in the applicable boxes below)

5. Please provide the proposed length and duration of Works Zone in the applicable boxes below. (You will also need to provide a diagram which indicates the length of the Works Zone and any existing kerbside restrictions)

Length of Works Zone in metres (minimum 10 metres)

Duration of Works Zone (number of days/weeks)

6. Please advise whether there is any existing kerb restriction (in the applicable boxes below)

Part 3: General Fees

Fees and charges will be calculated on application

Schedule of fees and charges can be downloaded from www.barangaroo.com.au/permits

Application Checklist

Please tick all applicable boxes below

I have read the Schedule of Conditions of page 4&5 and read the Notes for completing the application on page 4.

I have read and supplied the Development Consent for the property.

I have included a plan with my application which shows all existing kerbside parking restrictions and the length of the proposed Work Zone. One Work Zone per street frontage.

I have referred to Submission Dates for Works Zone Application on page 5.

I understand that the application fee is non refundable and all payments must be made prior to any approval

I have included an additional Late Application Fee of \$1330.00 (if applicable).

Part 5: Applicant Declaration

I declare that the information I have provided is true and correct and that I have read and understood the attached Schedule of Conditions and agree to comply with them.

Applicant Name

Applicant Signature*

Date*

Part 6: Lodgement Details

You can lodge the completed application by:

Email: permits@barangaroo.nsw.gov.au

Mail or In Person: Barangaroo Delivery Authority, Level 21, 201 Kent Street, Sydney NSW 2000.
Monday to Friday 8.30am-5.30pm

What now: Once your application is received a Barangaroo Manager will contact you if further information is required, to advise on payment for applicable fees and deposits prior to any approval. Note: A recommendation may be made to the Sydney Traffic Committee.

For further information:

Telephone: (02) 9255 1700 **Email:** permits@barangaroo.nsw.gov.au or **Website:** www.barangaroo.com

Part 7: Privacy & Personal Information Protection Notice

Purpose of Collection: For assessment of an application for a Road/Footway Opening.

Intended recipients: Barangaroo Delivery Authority staff and approved contractors of the Authority.

Supply: This application is voluntary; however a completed application is required for the approval.

Access/Correction: Barangaroo Delivery Authority staff or Freedom of Information requests.

Storage: Barangaroo Delivery Authority's record management systems and Archives.

NB: This application cannot be processed unless the Development Consent is attached.

Part 8: Notes for Completing the Application

1. The Works Zone application Fee is non-refundable. If an approval by the Sydney Traffic Committee has lapsed for longer than one month, a new application will have to be submitted to the Barangaroo Delivery Authority for approval, and a new application fee will apply. Any variation to the hours of operation or length of a Works Zone will require a new application with a new application fee.
2. An additional Late Application Fee (non-refundable) is applicable should an application be received less than six weeks prior to the monthly Sydney Traffic Committee meeting. Refer to the Submission Dates for Works Zones Applications of page 5.
3. In the event of dispute over the refusal of a Works Zone because it is deemed possible to undertake all construction/unloading activity on-site, independent Consultant Advice can be arranged.
4. A Deposit is to be lodged for each street frontage on which a Works Zone is to be installed.
5. Where non-compliance with approval conditions has resulted in the loss of an earlier Works Zone and forfeiture of deposit, a replication fee will be necessary for the Barangaroo's consideration of a replacement Works Zone in which stricter approval conditions and controls will be applied – refer to Conditions 8, 9 & 10 on page 4 (in Part 9 below).
6. In the event of any misuse of a Works Zone warranting urgent inspection of the site a Call out Inspection Fee will be charged.
7. If an application for a kerbside allocation outside a building site is approved to facilitate the building works, it will be necessary for the applicant to pay Kerbside Usage Fees, which are separate and distinct from the Deposit referred to above and must be paid 26 weeks in advance.. At the expiration of the 26 week period any new rate/s applicable at the time of renewal will apply.
8. UserPays Signposting Fee is for the installation and removal of Works Zone/s and associated signs and signposts as charged by Barangaroo's contractor (plus GST). This fee is in addition to other fees connected to Works Zones and is charged on a full cost recovery basis.
9. Urgent Installation Fee- the Works Zone will be installed 14 days from the date of the advanced payment of the Kerbside Usage Fees. However if this does not suit the applicant's needs, urgent installation can be arranged on payment of this additional fee. This fee will also be charged by the Barangaroo Delivery Authority if it has to urgently reinstate adjoining parking signs that have been damaged or removed by the applicant – refer to Conditions 8, 9 & 10.

Please note: Any fee increase adopted by Barangaroo Delivery Authority shall apply to all existing and new Works Zones.

Part 9: Schedule of Conditions

1. The period of accessibility to Works Zones for delivery of materials etc, shall conform to the hours of demolition of building works stipulated by the Barangaroo Delivery Authority on the relevant development consent. These hours of operation would normally be 7.30am to 5pm from Monday to Friday and from 7.30am to 3pm on Saturday. However, the times of operation may be further restricted by the Sydney Traffic Committee in accordance with any particular traffic condition near the site.
2. It should be noted that the approved Works Zone operating times cannot normally be outside the approved building hours of the development consent. However, should the applicant request extended operating hours or if the Sydney Traffic Committee stipulates operating hours outside the approved building hours, the applicant must make a separate application to vary the development consent to vary the approved building hours, together with a non-refundable Work Zone re-application fee to amend operating times.
3. The Deposit and the 26 weeks advance payment of Kerbside Usage Fees, referred to in items 4 and 7 respectively in the attached Schedule of Fees and Charges for Works Zones, shall be paid in full prior to the Barangaroo Delivery Authority authorising the establishment of the Works Zone or other kerbside allocation.
4. The minimum initial period for the Works Zone usage shall not be less than 26 weeks. However, the nominated final period of the Zone use can be less than 26 weeks for the whole site, but not less than 13 weeks. If the actual usage of the final period is less than 13 weeks, the difference in payment will be refunded, together with the deposit, subject to Conditions (6) and (8).
5. Should the applicant nominate a final period of less than 26 weeks, the Works Zone will be cancelled after the expiration of the nominated period and the signs immediately removed. Should the applicant request any further need for a Works Zone beyond this period, then a new application must be lodged with the Barangaroo Delivery Authority's approval and additional application fees and charges will be applied.
6. IMPORTANT – The applicant must notify the Barangaroo Delivery Authority in writing at least two weeks in advance of the date upon which the Works Zone would be no longer required. Failure to do so will result in the applicant being held legally liable for the payment of Kerbside Usage Fees for the period of time that it takes to remove the Works Zone. At the Barangaroo Delivery Authority's discretion, it might also invoke the partial or full forfeiture of the Deposit.
7. The use of the Works Zone must comply with the Australian Road Rules (section 181). Also, vehicles using the zone must be constructed principally for the conveyance of goods (not being station wagons) and be actually engaged in taking up or setting down goods or building materials for the building site.
8. Any misuse of a Works Zone or other allocated area, any use of the carriageway for the storage of materials, or waste containers, or failure to comply with any conditions of operation to the Zone, will lead to the withdrawal of the allocation and to the forfeiture of the Deposit. In such instances, the lodgement of a new application together with a re-application fee is required before consideration will be given to the reinstatement of the Works Zone.

9. During the full period of construction of the project, the applicant shall be responsible for maintaining all traffic and parking restriction signs around the building site. This includes Works Zone signs and/or other parking restriction signs introduced by the Barangaroo Delivery Authority to facilitate the building works. At no time shall the applicant, the builder or any sub-contractors attempt to remove or relocate such signs. The applicant shall notify the Barangaroo Delivery Authority within 48 hours of the removal, relocation, loss or damage of the Works Zone signs or any parking restriction signs adjoining the site.

10. In the event that the applicant does not notify the Barangaroo Delivery Authority of any alteration to the Works Zone or relocation of any parking restriction signs the applicant will be required to show why the Works Zone should not be terminated immediately. The cost of reinstatement of any signage may be recouped from the applicant as well as additional Kerbside Usage Fees for any additional length of Works Zone illegally obtained over the period of time identified.

11. Where the applicant required temporary removal of a Works Zone for a period of more than four weeks, Barangaroo Delivery Authority officers must be notified in writing at least two weeks in advance of the proposed date of temporary removal of the zone. Arrangements will be made for the temporary substitution of appropriate kerbside parking allocations and for the simultaneous suspension of the weekly Kerbside Usage Fee. The user shall be responsible for the costs associated with the temporary change in signs. It should be noted that Works Zones will not be temporarily removed for periods of less than four weeks.

Note: This concession will not be available to an applicant who has abused these conditions of approval – refer to Conditions 8, 9 & 10.

12. Special arrangements to assist traffic movements during the Christmas period are introduced each year within the Central Business District of Sydney, at locations judged necessary by the Sydney Traffic Committee. This may lead to suspension, or curtailment of operating hours of the Works Zone (or any other kerbside allocation), generally during the period from 1 December to 2 January inclusive. In these instances, Kerbside Usage Fees shall not be payable in respect of any period suspension of the Works Zone under this condition.

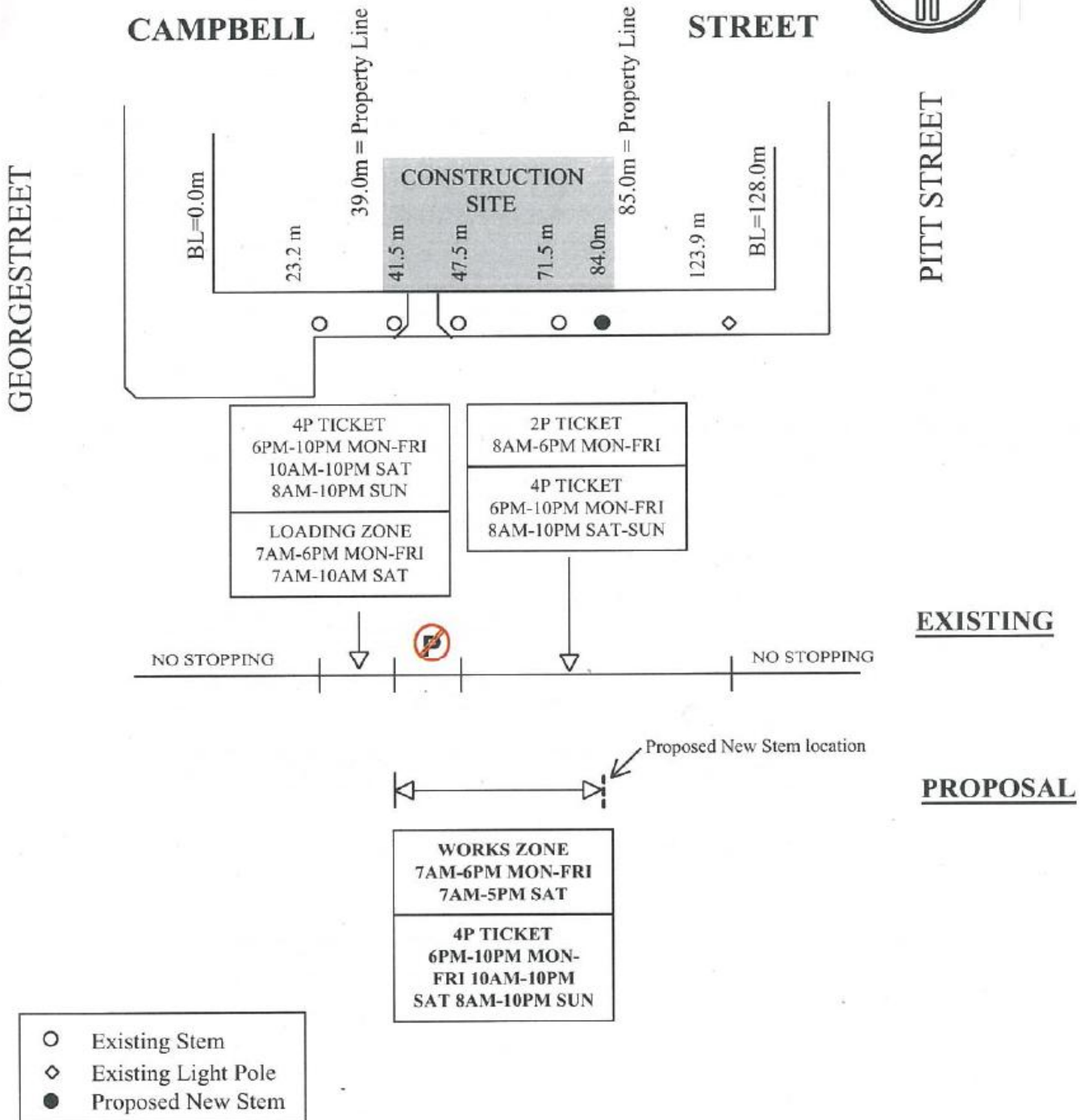
13. To maintain efficient traffic movement on city roads under special circumstances such as city parades, marches or rallies it may be necessary to curtail the hours of operation of, or even completely remove, an allocated Works Zone or other kerb space allocation. In these instances, the applicant shall not be entitled to any compensation.

14. If, after the official termination of the Works Zone, there is any tampering with the reinstated parking signs from which the applicant, the subject building site or any sub-contractors gain a benefit, the Barangaroo Delivery Authority will recover the cost of re-erecting the signage from the applicant and withhold release of the full deposit until such time as it is confident that no further illegal changes will be made to the parking signs.

15. The Barangaroo Delivery Authority reserves the right to cancel the Works Zone and any other kerbside allocation near the building site at any time.

Part 10: Submission Dates for Work Zone Applications

Application Fee	Late Application Fee	Cut-Off Date Application Lodged and Paid in Full	Traffic Committee Dates
Prior to 7 January 2011	7-25 January 2011	25 January 2011	Wednesday 16 February 2011
Prior to 4 February 2011	4-22 February 2011	22 February 2011	Wednesday 16 March 2011
Prior to 11 March 2011	11-29 March 2011	29 March 2011	Wednesday 20 April 2011
Prior to 8 April 2011	8-26 April 2011	26 April 2011	Wednesday 18 May 2011
Prior to 6 May 2011	6-24 May 2011	24 May 2011	Wednesday 15 June 2011
Prior to 10 June 2011	10-28 June 2011	28 June 2011	Wednesday 20 July 2011
Prior to 8 July 2011	8-26 July 2011	26 July 2011	Wednesday 17 August 2011
Prior to 12 August 2011	12-30 August 2011	30 August 2011	Wednesday 21 September 2011
Prior to 9 September 2011	9-27 September 2011	27 September 2011	Wednesday 19 October 2011
Prior to 7 October 2011	7-25 October 2011	25 October 2011	Wednesday 16 November 2011
Prior to 11 November 2011	11-29 November 2011	29 November 2011	Wednesday 14 December 2011



CAMPBELL STREET, SYDNEY - Proposal for A Works Zone