

Works Zone Application

Under regulation 36 of the Barangaroo Delivery Authority Regulation 2015 and section 138 of the Roads Act 1993



Barangaroo

About this form

You can use this form to apply for a Works Zone adjacent to a construction site.

How to complete this form?

1. Read the attached Schedule of Conditions, complete the required information and attach a full copy of the development consent for the property.
2. Provide a plan indicating all existing kerbside parking restrictions and the proposed Works Zone length. An example plan is attached. A maximum of one Works Zone for each street frontage is preferred.
3. Inadequate information may delay the processing of your application.
4. Fields on this form marked with an * are mandatory.
5. Once completed, you can submit this form by mail, email and in person. Please refer to the Lodgement details section for further information.

Approval Process

1. If INSW Officers support the proposal, it may be presented to the City of Sydney Local Pedestrian, Cycling and Traffic Calming Committee (LPCTCC) for final approval.
2. Note that the LPCTCC may refuse the application or apply additional conditions of approval.
3. If approved by the LPCTCC, advance payment is required before the Works Zone will be installed (refer condition 3, page 4).
4. Works Zones will be installed 14 days after receipt of the advance payment.

Part 1: Applicant Details

Title	Given Name/s*	Family Name*
<input type="text"/>	<input type="text"/>	<input type="text"/>

Business/Company Name*

Full Business Address* (please include number, street number, suburb and postcode)

Postal Address (if different from above - please include number, street number, suburb and postcode)

Business/Company Relationship to site (e.g. owner, builder, subcontractor etc.)

Note: Before this application can be lodged at least one of the modes of contact below must be supplied.

Business Number	Mobile Number
<input type="text"/>	<input type="text"/>

Email Address

Part 2: Site Details

1. Location (Building street frontage)

Street Number and Name	Suburb	Nearest Intersection (i.e. between Lime and Shelley)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Side of street where works zone is required: North South East West

Part 2: Site Details (Continued)

Building Name (if applicable)

2. Proposed activities (e.g. unload materials, demolition, excavation, new building, renovation etc.)

3. Please provide number of car parking spaces and loading spaces on-site in the applicable boxes below

Existing On-site Parking

Existing Loading Spaces

4. Please provide reason/s why on-site parking is not available for construction (in the applicable boxes below)

5. Please provide the proposed length and duration of Works Zone in the applicable boxes below. (You will also need to provide a diagram which indicates the length of the Works Zone and any existing kerbside restrictions)

Length of Works Zone in metres (minimum 10 metres)

Duration of Works Zone (number of days/weeks)

6. Please advise whether there is any existing kerb restriction (in the applicable boxes below)

Part 3: Fees and Charges

Fees and charges will be calculated on application.

Part 4: Application Checklist

Please tick all applicable boxes below

- I have read the Schedule of Conditions of page 4&5 and read the Notes for completing the application on page 4.
- I have read and supplied the Development Consent for the property.
- I have included a plan with my application which shows all existing kerbside parking restrictions and the length of the proposed Works Zone. One Works Zone per street frontage.
- I have referred to Submission Dates for Works Zone Application on page 5.
- I understand that the application fee is non-refundable and all payments must be made prior to any approval.

Part 5: Applicant Declaration

I declare that the information I have provided is true and correct and that I have read and understood the attached Schedule of Conditions and agree to comply with them.

Applicant Name *

Applicant Signature*

Date*

Part 6: Lodgement & Collection Details

Purpose of Collection: For assessment of an application for a work zone.

Intended recipients: Infrastructure NSW staff and approved contractors of Infrastructure INSW.

Supply This application is voluntary however a completed application is required for the approval.

Access/Correction: Infrastructure NSW staff or Freedom of Information requests.

Storage: Infrastructure New South Wales's record management systems and Archives.

Part 7: Lodgement Details

You can lodge the completed application by:

Email: permits@barangaroo.nsw.gov.au

Mail: Infrastructure NSW, Level 27, 201 Kent Street, Sydney NSW 2000.
Monday to Friday 8.30am-5.30pm

What now: Once your application is received a Barangaroo Manager will contact you if further information is required, to advise on payment for applicable fees and deposits prior to any approval.

For further information:

Telephone: (02) 9255 1700 **Email:** permits@barangaroo.nsw.gov.au or **Website:** www.barangaroo.com

NB: This application cannot be processed unless the Development Consent is attached.

Part 8: Notes for Completing the Application

1. The Works Zone Application Fee is non-refundable. If an approval by the City of Sydney Local Pedestrian, Cycling and Traffic Calming Committee (LPCTCC) has lapsed for longer than one month, a new application will have to be submitted to Infrastructure New South Wales for approval, and a new application fee will apply. Any variation to the hours of operation or length of a Works Zone will require a new application with a new application fee.
2. An additional Late Application Fee (non-refundable) may be applicable should an application be received less than six weeks prior to the monthly LPCTCC meeting.
3. In the event of dispute over the refusal of a Works Zone because it is deemed possible to undertake all construction/unloading activity on-site, independent Consultant Advice can be arranged.
4. A Deposit is to be lodged for each street frontage on which a Works Zone is to be installed.
5. Where non-compliance with approval conditions has resulted in the loss of an earlier Works Zone and forfeiture of deposit, a replication fee will be necessary for INSW's consideration of a replacement Works Zone in which stricter approval conditions and controls will be applied – refer to Conditions 8, 9 & 10 on page 4 (in Part 9 below).
6. In the event of any misuse of a Works Zone warranting urgent inspection of the site a Call out Inspection Fee will be charged.
7. If an application for a kerbside allocation outside a building site is approved to facilitate the building works, it will be necessary for the applicant to pay Kerbside Usage Fees, which are separate and distinct from the Deposit referred to above and must be paid 26 weeks in advance. At the expiration of the 26-week period any new rate/s applicable at the time of renewal will apply.
8. User Pays Signposting Fee is for the installation and removal of Works Zone/s and associated signs and signposts as charged by INSW's contractor (plus GST). This fee is in addition to other fees connected to Works Zones and is charged on a full cost recovery basis.
9. Urgent Installation Fee- the Works Zone will be installed 14 days from the date of the advanced payment of the Kerbside Usage Fees. However, if this does not suit the applicant's needs, urgent installation can be arranged on payment of this additional fee. This fee will also be charged by Infrastructure New South Wales if it has to urgently reinstate adjoining parking signs that have been damaged or removed by the applicant – refer to Conditions 8, 9 & 10.

Please note: Any fee increase adopted by Infrastructure New South Wales shall apply to all existing and new Works Zones.

Part 9: Schedule of Conditions

1. The period of accessibility to Works Zones for delivery of materials etc., shall conform to the hours of demolition of building works stipulated by Infrastructure New South Wales on the relevant development consent. These hours of operation would normally be 7.30am to 5pm from Monday to Friday and from 7.30am to 3pm on Saturday. However, the times of operation may be further restricted by the Sydney Traffic Committee in accordance with any particular traffic condition near the site.
2. It should be noted that the approved Works Zone operating times cannot normally be outside the approved building hours of the development consent. However, should the applicant request extended operating hours or if the LPCTCC stipulates operating hours outside the approved building hours, the applicant must make a separate application to vary the development consent to vary the approved building hours, together with a non-refundable Work Zone re-application fee to amend operating times.
3. The Deposit and the 26 weeks' advance payment of Kerbside Usage Fees, referred to in items 4 and 7 respectively in the attached Schedule of Fees and Charges for Works Zones, shall be paid in full prior to Infrastructure New South Wales authorising the establishment of the Works Zone are or other kerbside allocation.
4. The minimum initial period for the Works Zone usage shall not be less than 26 weeks. However, the nominated final period of the Zone use can be less than 26 weeks for the whole site, but not less than 13 weeks. If the actual usage of the final period is less than 13 weeks, the difference in payment will be refunded, together with the deposit, subject to Conditions (6) and (8).
5. Should the applicant nominate a final period of less than 26 weeks, the Works Zone will be cancelled after the expiration of the nominated period and the signs immediately removed. Should the applicant request any further need for a Works Zone beyond this period, then a new application must be lodged with Infrastructure New South Wales's approval and additional application fees and charges will be applied.
6. **IMPORTANT** – The applicant must notify Infrastructure New South Wales in writing at least two weeks in advance of the date upon which the Works Zone would be no longer required. Failure to do so will result in the applicant being held legally liable for the payment of Kerbside Usage Fees for the period of time that it takes to remove the Works Zone. At Infrastructure New South Wales's discretion, it might also invoke the partial or full forfeiture of the Deposit.
7. The use of the Works Zone must comply with the Australian Road Rules (section 181). Also, vehicles using the zone must be constructed principally for the conveyance of goods (not being station wagons) and be actually engaged in taking up or setting down goods or building materials for the building site.
8. Any misuse of a Works Zone or other allocated area, any use of the carriageway for the storage of materials, or waste containers, or failure to comply with any conditions of operation to the Zone, will lead to the withdrawal of the allocation and to the forfeiture of the Deposit. In such instances, the lodgement of a new application together with a re-application fee is required before consideration will be given to the reinstatement of the Works Zone.

9. During the full period of construction of the project, the applicant shall be responsible for maintaining all traffic and parking restriction signs around the building site. This includes Works Zone signs and/or other parking restriction signs introduced by Infrastructure New South Wales to facilitate the building works. At no time shall the applicant, the builder or any sub-contractors attempt to remove or relocate such signs. The applicant shall notify Infrastructure New South Wales within 48 hours of the removal, relocation, loss or damage of the Works Zone signs or any parking restriction signs adjoining the site.

10. In the event that the applicant does not notify Infrastructure New South Wales of any alteration to the Works Zone or relocation of any parking restriction signs the applicant will be required to show why the Works Zone should not be terminated immediately. The cost of reinstatement of any signage may be recouped from the applicant as well as additional Kerbside Usage Fees for any additional length of Works Zone illegally obtained over the period of time identified.

11. Where the applicant required temporary removal of a Works Zone for a period of more than four weeks, Infrastructure New South Wales officers must be notified in writing at least two weeks in advance of the proposed date of temporary removal of the zone. Arrangements will be made for the temporary substitution of appropriate kerbside parking allocations and for the simultaneous suspension of the weekly Kerbside Usage Fee. The user shall be responsible for the costs associated with the temporary change in signs. It should be noted that Works Zones will not be temporarily removed for periods of less than four weeks.

Note: This concession will not be available to an applicant who has abused these conditions of approval – refer to Conditions 8, 9 & 10.

12. Special arrangements to assist traffic movements during the Christmas period are introduced each year within the Central Business District of Sydney, at locations judged necessary by the Sydney Traffic Committee. This may lead to suspension, or curtailment of operating hours of the Works Zone (or any other kerbside allocation), generally during the period from 1 December to 2 January inclusive. In these instances, Kerbside Usage Fees shall not be payable in respect of any period suspension of the Works Zone under this condition.

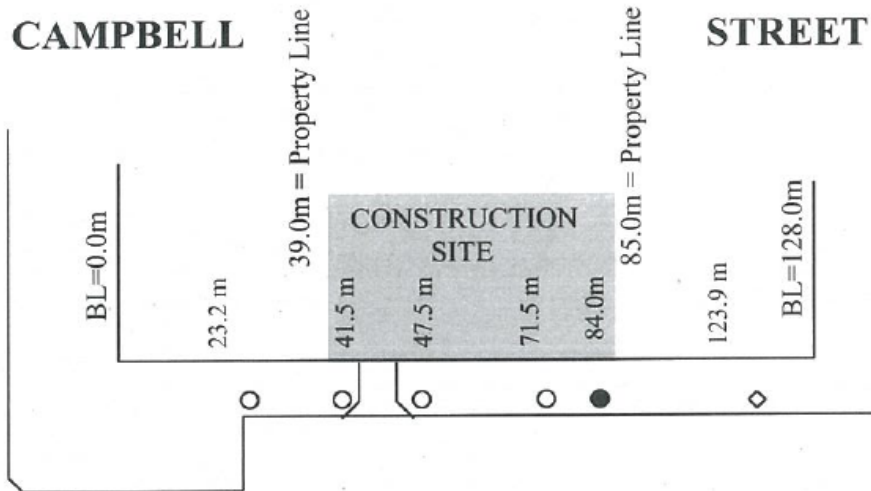
13. To maintain efficient traffic movement on city roads under special circumstances such as city parades, marches or rallies it may be necessary to curtail the hours of operation of, or even completely remove, an allocated Works Zone or other kerb space allocation. In these instances, the applicant shall not be entitled to any compensation.

14. If, after the official termination of the Works Zone, there is any tampering with the reinstated parking signs from which the applicant, the subject building site or any sub-contractors gain a benefit, Infrastructure New South Wales will recover the cost of re-erecting the signage from the applicant and withhold release of the full deposit until such time as it is confident that no further illegal changes will be made to the parking signs.

15. Infrastructure New South Wales reserves the right to cancel the Works Zone and any other kerbside allocation near the building site at any time.



GEORGESTREET



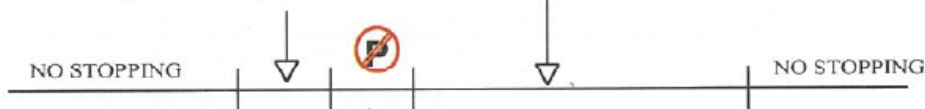
PITT STREET

4P TICKET
6PM-10PM MON-FRI
10AM-10PM SAT
8AM-10PM SUN

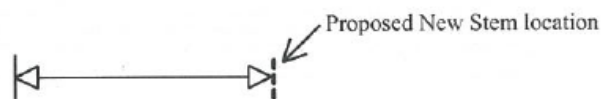
LOADING ZONE
7AM-6PM MON-FRI
7AM-10AM SAT

2P TICKET
8AM-6PM MON-FRI

4P TICKET
6PM-10PM MON-FRI
8AM-10PM SAT-SUN



EXISTING



PROPOSAL

WORKS ZONE
7AM-6PM MON-FRI
7AM-5PM SAT

4P TICKET
6PM-10PM MON-FRI
10AM-10PM SAT
8AM-10PM SUN

- Existing Stem
- ◇ Existing Light Pole
- Proposed New Stem

CAMPBELL STREET, SYDNEY - Proposal for A Works Zone