

Works Zone Application - Barangaroo

Under regulation 36 of the Barangaroo Delivery Authority Regulation 2015 and section 138 of the Roads Act 1993



About this form

You can use this form to apply for a works zone adjacent to a construction site.

How to complete this form

1. Read Part 8: Notes for Completing the Application and Part 9: Works Zone Approval Conditions. Complete the required information and attach a copy of the development consent for the property.
2. Provide a plan on A4 sized paper, indicating all existing kerbside parking restrictions and the proposed Works Zone length. An example plan is attached.
3. Provide a plan indicating all existing kerbside parking restrictions and the proposed Works Zone length. An example plan is attached at the end of this application form. A maximum of one Works Zone for each street frontage is preferred.
4. Refer to City of Sydney Submission Dates for Work Zone Applications to make yourself aware of their timing for works zones.
5. Inadequate information may delay the processing of your application.
6. Once completed, you can submit this form by mail, email and in person. Please refer to the Lodgement details section for further information.

Approval Process

1. If Place Management NSW supports the proposal, it may be presented to the City of Sydney Local Pedestrian, Cycling and Traffic Calming Committee (LPCTCC) for final approval. Note that the LPCTCC may refuse the application or apply additional conditions of approval.
2. If approved by the LPCTCC and Place Management NSW, advance payment is required before the Works Zone will be installed
3. The Applicant must pay 26 weeks kerbside usage fee and security deposit in advance before the installation of the Works Zone. Each following kerbside usage fee payment will be for a minimum of 26 weeks.
4. If the application is approved, the Works Zone will be installed 14 days after the receipt of the security deposit and Kerbside usage fees and notification to nearby properties.

*** No payment is required when submitting this form.

Part 1: Works

Proposed Activities (e.g. unload materials, demolition, excavation, new building, renovation etc.)

Please provide reason/s why on-site parking is not available for construction.

Has a Construction Traffic Management Plan been submitted for this site? Yes No Not Applicable

Proposed length of Works Zone in metres (minimum 10 metres)

Note: You will also need to provide a diagram which indicates the length of the Works Zone and any existing kerbside restrictions.

Please advise what the current kerb restriction is in this location.

Are you proposing to swing or hoist goods from a Works Zone across or over any part of the public road by means of a lift, hoist or crane?

No Yes ► **If yes**, you will need a separate approval for hoisting activity over a public road.

Are there trees located within, and adjacent to the Works Zone?

No Yes ► **If yes**, and the trees will constrain loading/unloading from the Works Zone, you must obtain a separate approval prior to submitting this application.

Part 2: Timing

Works Zone Date and Time

Day Works Night Works

Number of Days/Weeks Required

Days of the Week Required

M-F, Sat, Sun

Date Start	Date Finish	Time of Day Start	Time of Day Finish

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Part 3: Location

Location (Building street frontage)

Street Number Street Name Side: North South East West

<input type="text"/>	<input type="text"/>
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Between Street Name (and) Street Name

<input type="text"/>	<input type="text"/>
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Building Name (if applicable) DA Number

<input type="text"/>	<input type="text"/>
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Part 4: Applicant Details

Title Given Names Family Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Role in Organisation

<input type="text"/>

Business/Company Name

<input type="text"/>

Full Business Address (please include number, street name, suburb and postcode)

<input type="text"/>

Business/Company Relationship to site (e.g. owner, builder, subcontractor etc.)

<input type="text"/>

Email Address Business Phone Number

<input type="text"/>	<input type="text"/>
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Site Contact Name Site Contact Number

<input type="text"/>	<input type="text"/>
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Part 5: Fees

Fee Type	Fee Amount
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Application Fee (non-refundable)	\$1,745
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Deposit: Project value up to \$100,000.00 per street frontage	\$13 380
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Deposit: Project value over \$100,000.00 per street frontage	\$27,740
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Security deposit to be paid by: Cash deposit Bank guarantee Performance bond

(Tick appropriate)

Kerbside usage fee paid in advance for 26 weeks:

Up to 12 hours per day for first 12 months, per linear metre per week	\$137
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Up to 12 hours per day after 12 months, per linear metre per week	\$177
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Over 12 hours per day for first 12 months, per linear metre per week	\$177
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Over 12 hours per day after 12 months, per linear metre per week	\$203
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Consultant advice:

Fee (recovery of Place Management NSW's costs, plus 10% administration fee)	Fee
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Note: All charges are aligned with the City of Sydney Schedule of Fees & Charges for 2021-2022

Part 6: Checklist

Please tick all applicable boxes below:

- I have read Part 8: Notes for Completing the Application and Part 9: Works Zone Approval Conditions.
- I have read and complied with the Development Consent for the property.
- I have included a plan with my application which shows all existing kerbside parking restrictions and the length of the proposed Work Zone. Work Zone plan must be submitted on A4 sized paper (in colour).
- I have included a copy of the Certificate of Currency for Public Liability Insurance (minimum of \$20 million).
- I have submitted an approved Construction Traffic Management Plan (if applicable).
- I have included the DA for the property.

Part 7: Declaration

Conflict of Interest

To ensure transparency in Place Management NSW's decision-making process and to avoid potential conflicts of interest, applicants are to make a declaration as to whether they are a Place Management NSW employee or are related to a Place Management NSW employee.

I am an employee or relative of an employee of Place Management NSW

No

Yes

If yes state relationship

Applicant Name

Applicant Signature

Date

I declare that all the information that I have provided is true and correct, and I am authorised to make this application on behalf of the company.

Part 8: Notes for Completing the Application

1. The Works Zone Application Fee is non-refundable. If an approval by the City of Sydney Local Pedestrian, Cycling and Traffic Calming Committee (LPCTCC) has lapsed for longer than one month, a new application will have to be submitted to Place Management NSW for approval, and a new application fee will apply. Any variation to the hours of operation or length of a Works Zone will require a new application with a new application fee.
2. An additional Late Application Fee (non-refundable) may be applicable should an application be received less than six weeks prior to the monthly LPCTCC meeting.
3. In the event of dispute over the refusal of a Works Zone because it is deemed possible to undertake all construction/unloading activity on-site, independent Consultant Advice can be arranged.
4. A Deposit is to be lodged for each street frontage on which a Works Zone is to be installed.
5. Where non-compliance with approval conditions has resulted in the loss of an earlier Works Zone and forfeiture of deposit, a replication fee will be necessary for Place Management NSW's consideration of a replacement Works Zone in which stricter approval conditions and controls will be applied – refer to Conditions 8, 9 & 10 in Part 9.
6. In the event of any misuse of a Works Zone warranting urgent inspection of the site a Call out Inspection Fee will be charged.
7. If an application for a kerbside allocation outside a building site is approved to facilitate the building works, it will be necessary for the applicant to pay Kerbside Usage Fees, which are separate and distinct from the Deposit referred to above and must be paid 26 weeks in advance. At the expiration of the 26-week period any new rate/s applicable at the time of renewal will apply.
8. User Pays Signposting Fee is for the installation and removal of Works Zone/s and associated signs and signposts as charged by PMNSW's contractor (plus GST). This fee is in addition to other fees connected to Works Zones and is charged on a full cost recovery basis.
9. Urgent Installation Fee - the Works Zone will be installed 14 days from the date of the advanced payment of the Kerbside Usage Fees. However, if this does not suit the applicant's needs, urgent installation can be arranged on payment of this additional fee. This fee will also be charged by Place Management NSW if it has to urgently reinstate adjoining parking signs that have been damaged or removed by the applicant – refer to Conditions 8, 9 & 10 in Part 9.

Note: Any fee increase adopted by Place Management NSW shall apply to all existing and new Works Zones.

1. The period of accessibility to Works Zones for delivery of materials etc., shall conform to the hours of demolition of building works stipulated on the relevant Development Consent. These hours of operation would normally be 7.30am to 5pm from Monday to Friday and from 7.30am to 3pm on Saturday. However, the times of operation may be further restricted by the Sydney Traffic Committee in accordance with any particular traffic condition near the site.
2. It should be noted that the approved Works Zone operating times cannot normally be outside the approved building hours of the development consent. However, should the applicant request extended operating hours or if the LPCTCC stipulates operating hours outside the approved building hours, the applicant must make a separate application to vary the development consent to vary the approved building hours, together with a non-refundable Work Zone re-application fee to amend operating times.
3. The Deposit and the 26 weeks' advance payment of Kerbside Usage Fees, referred to in Part 5, shall be paid in full prior to Place Management NSW authorising the establishment of the Works Zone or other kerbside allocation.
4. The minimum initial period for the Works Zone usage shall not be less than 26 weeks. However, the nominated final period of the Zone use can be less than 26 weeks for the whole site, but not less than 13 weeks. If the actual usage of the final period is less than 13 weeks, the difference in payment will be refunded, together with the deposit, subject to Conditions (6) and (8).
5. Should the applicant nominate a final period of less than 26 weeks, the Works Zone will be cancelled after the expiration of the nominated period and the signs immediately removed. Should the applicant request any further need for a Works Zone beyond this period, then a new application must be lodged with Place Management NSW's approval and additional application fees and charges will be applied.
6. **IMPORTANT** – The applicant must notify Place Management NSW in writing at least two weeks in advance of the date upon which the Works Zone would be no longer required. Failure to do so will result in the applicant being held legally liable for the payment of Kerbside Usage Fees for the period of time that it takes to remove the Works Zone. At Place Management NSW's discretion, it might also invoke the partial or full forfeiture of the Deposit.
7. The use of the Works Zone must comply with the Australian Road Rules (section 181). Also, vehicles using the zone must be constructed principally for the conveyance of goods (not being station wagons) and be actually engaged in taking up or setting down goods or building materials for the building site.
8. Any misuse of a Works Zone or other allocated area, any use of the carriageway for the storage of materials, or waste containers, or failure to comply with any conditions of operation to the Zone, will lead to the withdrawal of the allocation and to the forfeiture of the Deposit. In such instances, the lodgement of a new application together with a re-application fee is required before consideration will be given to the reinstatement of the Works Zone.
9. During the full period of construction of the project, the applicant shall be responsible for maintaining all traffic and parking restriction signs around the building site. This includes Works Zone signs and/or other parking restriction signs introduced by Place Management NSW to facilitate the building works. At no time shall the applicant, the builder or any sub-contractors attempt to remove or relocate such signs. The applicant shall notify Place Management NSW within 48 hours of the removal, relocation, loss, or damage of the Works Zone signs or any parking restriction signs adjoining the site.
10. In the event that the applicant does not notify Place Management NSW of any alteration to the Works Zone or relocation of any parking restriction signs the applicant will be required to show why the Works Zone should not be terminated immediately. The cost of reinstatement of any signage may be recouped from the applicant as well as additional Kerbside Usage Fees for any additional length of Works Zone illegally obtained over the period of time identified.
11. Where the applicant required temporary removal of a Works Zone for a period of more than four weeks, Place Management NSW officers must be notified in writing at least two weeks in advance of the proposed date of temporary removal of the zone. Arrangements will be made for the temporary substitution of appropriate kerbside parking allocations and for the simultaneous suspension of the weekly Kerbside Usage Fee. The user shall be responsible for the costs associated with the temporary change in signs. It should be noted that Works Zones will not be temporarily removed for periods of less than four weeks.

Note: This concession will not be available to an applicant who has abused these conditions of approval – refer to Conditions 8, 9 & 10.
12. Special arrangements to assist traffic movements during the Christmas period are introduced each year within the Central Business District of Sydney, at locations judged necessary by the City of Sydney. This may lead to suspension, or curtailment of operating hours of the Works Zone (or any other kerbside allocation), generally during the period from 1 December to 2 January inclusive. In these instances, Kerbside Usage Fees shall not be payable in respect of any period suspension of the Works Zone under this condition.
13. To maintain efficient traffic movement on city roads under special circumstances such as city parades, marches or rallies it may be necessary to curtail the hours of operation of, or even completely remove, an allocated Works Zone or other kerb space allocation. In these instances, the applicant shall not be entitled to any compensation.
14. If, after the official termination of the Works Zone, there is any tampering with the reinstated parking signs from which the applicant, the subject building site or any sub-contractors gain a benefit, Place Management NSW will recover the cost of re-erecting the signage from the applicant and withhold release of the full deposit until such time as it is confident that no further illegal changes will be made to the parking signs.
15. Place Management NSW reserves the right to cancel the Works Zone and any other kerbside allocation near the building site at any time.

Privacy & Personal Information Protection Notice

- Purpose:** This information is being collected for the purpose of assessing a request for a Works Zone.
- Recipients:** Place Management NSW staff and any approved contractors required to provide this service.
- Supply:** The supply of this information is voluntary. If you are unwilling to provide this information, Place Management NSW may be unable to provide access to Place Management NSW services.
- Correction:** Please contact the Place Management NSW Permits Team to access or correct your personal information.
- Storage:** Place Management NSW located at Level 2, 66 Harrington Street, The Rocks NSW 2000, is collecting this information and will store it securely.

Lodgement Details

You can lodge the completed application by:

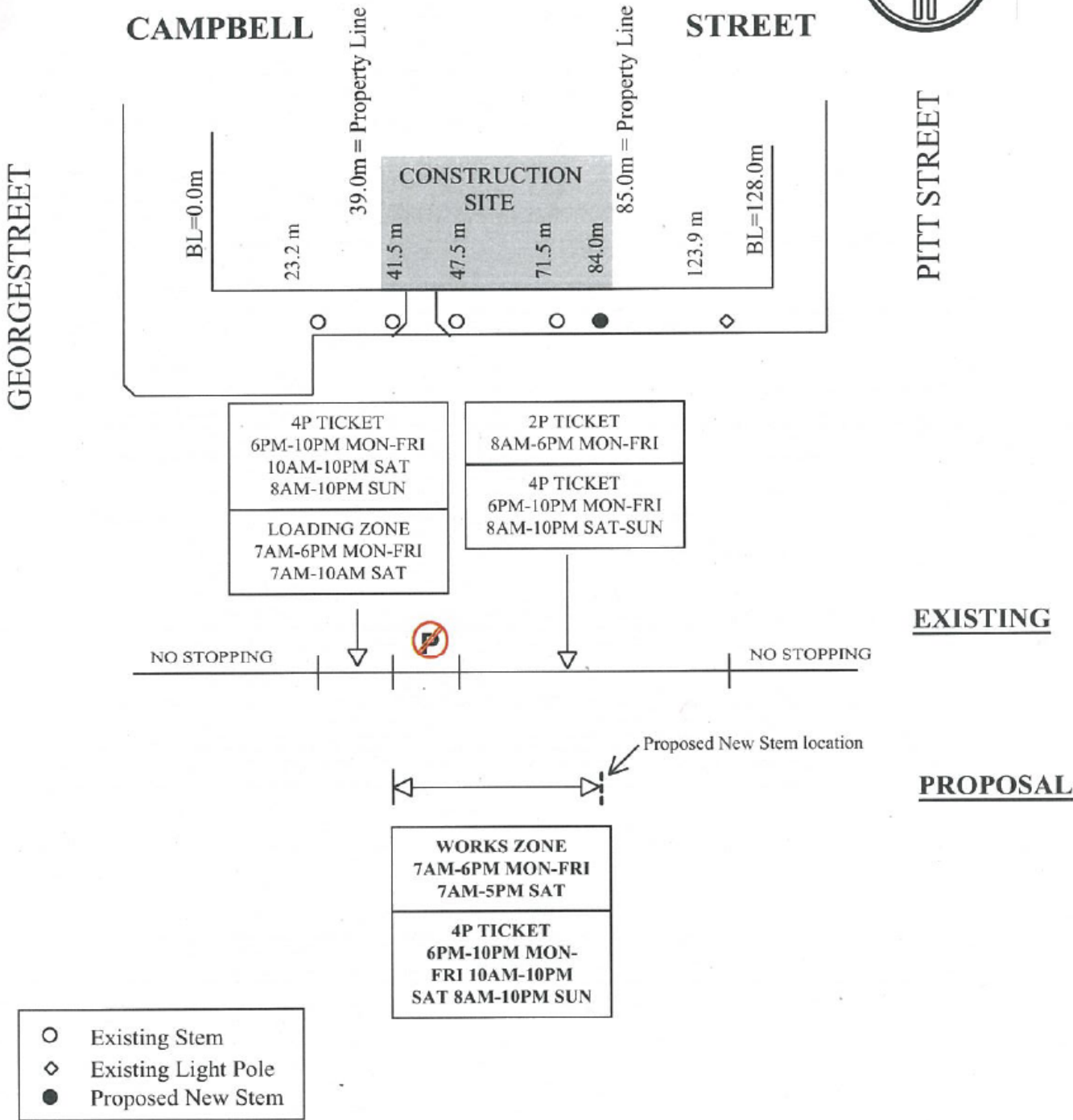
EMAIL: Barangaroo.Permits@infrastructure.nsw.gov.au

WHAT NOW: If additional information is required, a representative of Place Management NSW will be in touch with you to discuss the matter. Otherwise allow at least 2 working days for your application to be assessed. No payment is required at the application stage.

Payment: Online: Once the permit has been processed, our team will email you a link to make an online payment.

For further information: Telephone: 1300 966 480 Website: www.barangaroo.com/information/roads-and-works-permits

Sample Sketch of Kerbside Restrictions



CAMPBELL STREET, SYDNEY - Proposal for A Works Zone